



## 2023 Call for Submissions

Honor Awards  
for Washington  
Architecture

# CALL FOR SUBMISSIONS



# Before You Submit

INTRODUCTION & TIMELINE



# AIA Seattle Honor Awards



## CALL FOR SUBMISSIONS

**Redefine design to be inclusive, contextual, and impactful.** On behalf of the Honor Awards Committee, we look forward to convening and fostering dialogue to include diverse perspectives, undertake intersectional issues, and promote a culture of design that fosters equitable, resilient, and thriving communities.

You play a vital role in showcasing the design leadership and transformative projects in our region, and we encourage you to share your work by submitting to AIA Seattle's 2023 Honor Awards for Washington Architecture. Here are a few of this year's highlights:

- **We continue to encourage submitters to celebrate the people and place the project affects.** Connect with your clients and celebrate the role of all collaborators in contributing to the vision and impact of these projects.
- **The Performance Narrative within the Common App for Design Excellence provides an opportunity for all BUILT submitters to tell their project's sustainability story as we push toward design that supports climate action.**
- **Now in its sixth year, we highly encourage submissions to the Research & Innovation category** that demonstrate experimentations and discoveries from which we can learn and grow. Research provides safe testing grounds to engage with the extraordinary challenges and crises we face that will ultimately push practice forward.

**Join us in celebrating the architecture of our time. Never has design been so critical for bringing us together, sparking change, and serving our communities. This is a platform for recognition of bold perspectives, creative solutions, and compelling stories.**

If you have never submitted before or your project has not yet been recognized, this is your moment to redefine design.

— Gladys Ly-Au Young AIA & Rachael Meyer ASLA  
Co-chairs, Honor Awards Committee

# Key Details



## DATES + DEADLINES

**August 3, 2023** — Submissions open

**September 7, 12-2pm** — Common App Office Hours w/ the UW Integrated Design Lab

**September 13, 5pm** — Early bird submission deadline

**September 27, 5pm** — Final submission deadline. All submission form(s) and payment must be completed online by this deadline, no exceptions.

**October 5** — Submissions posted to the online gallery for public viewing

**November 6** — 2023 Honor Awards Live Event



## EARLY BIRD ENTRY FEES

prices below increase 15% after 5pm PDT September 13, 2023

	Firm Network	Individual AIA / Allied Member	Non-Member	Emerging Professional*	Student
BUILT	\$385	\$430	\$515	\$190	\$40
CONCEPTUAL	\$220	\$250	\$385	\$130	\$40
RESEARCH & INNOVATION	\$220	\$250	\$385	\$130	\$40

\*Emerging Professionals are licensed architects or design professionals with less than 10 years of experience. Any work produced for a firm is not eligible for submission at the Emerging Professional price.

**Reduced rate options are available!** Submit the [Scholarship / Reduced Rate Request Form](#) to [AndreaA@aiaseattle.org](mailto:AndreaA@aiaseattle.org) by 5pm September 13.



# Ready to Submit?

REQUIREMENTS & STEP-BY-STEP GUIDE



# Submission Categories



The AIA Seattle Honor Awards seeks submissions in the categories of BUILT, CONCEPTUAL, and RESEARCH & INNOVATION which encompass and celebrate the forefront of Washington architectural design.

	BUILT	CONCEPTUAL	RESEARCH & INNOVATION
<b>CHOOSING A CATEGORY</b>	Submit <b>completed built works</b> to the BUILT category	Submit <b>unbuilt works</b> to the CONCEPTUAL category	Submit <b>projects, components or processes</b> focused on innovative design strategies, systems and technologies to the RESEARCH & INNOVATION category
<b>PURPOSE + RECOGNITION</b>	Recognizes a diversity of built project scales, from smaller human-scaled work (i.e. installations) to traditional building-scaled work (i.e. residential or institutional projects) to larger civic-scaled plans (i.e. TOD developments)	Recognizes the unbuilt projects that inspire us, further our understanding of design, and encourage our creative exploration of the built environment	Recognizes forward-thinking advancements and the exemplary application of research used to inform practice
<b>EXAMPLES</b> Include, but aren't limited to:	<ul style="list-style-type: none"> <li>• Details</li> <li>• Furniture</li> <li>• Installations</li> <li>• Unenclosed Structures</li> <li>• Residential</li> <li>• Institutional</li> <li>• Commercial</li> <li>• Civic</li> <li>• Master Plans/Campus Plans</li> <li>• Urban District Plans</li> <li>• Transit Oriented Development Districts</li> <li>• Civic Improvements</li> <li>• Redevelopment</li> </ul>	<ul style="list-style-type: none"> <li>• Competition Entries</li> <li>• Student or Thesis Work</li> <li>• Unbuilt Projects</li> </ul>	<ul style="list-style-type: none"> <li>• Research &amp; Development</li> <li>• Technologies</li> <li>• Fabrication</li> <li>• Building Components or Systems</li> <li>• Sustainable Strategies</li> <li>• Resiliency/Adaptation</li> <li>• Construction Details</li> <li>• Design Process</li> <li>• Social/Community Impact</li> <li>• Research-focused Student or Thesis Work</li> </ul>

# Eligibility



	BUILT	CONCEPTUAL	RESEARCH & INNOVATION
PROJECT ELIGIBILITY	Eligible if completed after November 2018	Eligible if initiated after November 2018	Eligible if completed or initiated after November 2018
SUBMITTER ELIGIBILITY	Professional license is required by <b>at least one person</b> on the design team	Professional license is <b>not</b> required	Professional license is <b>not</b> required
	Registered architects or designers practicing in Washington are eligible regardless of the project's location. Out of state architects and their offices are also eligible, provided that their submitted Built projects are located within Washington State. If the design team includes more than one office of practice, any member of the project team may submit the joint project. All members of the design team must be acknowledged in the entry and should be aware of the submission.		
AWARD ELIGIBILITY	Eligible for <b>Honor, Merit, Honorable Mention, and Energy in Design Awards</b>	Eligible for <b>Merit and Honorable Mention Awards</b>	Eligible for <b>Merit and Honorable Mention Awards</b>
	Firms are encouraged to re-enter projects previously submitted if they did not win an award. Projects that have received an AIA Seattle award are not eligible for another award. Any project that credits a juror as architect, associate architect, consultant, or client is ineligible and will be disqualified if submitted. If a juror is aware of the firm submitting a project, for any reason, they must recuse themselves from commentary or discussion of that submission.		

# Tell Your Project Story

## EXPAND CONVERSATIONS INTO ACTION AND DESIGN

Every year, jurors praise submissions that reveal the story behind the marketing images. *What concepts and considerations drove the design? How did the design team creatively address the project parameters and client goals? Did the true design intent materialize in the project? What is the project's benefit or impact? Ultimately, what makes this an award-winning project?*

**Submit to start a dialogue.**

+ Consider how the jury will interpret one or more jury considerations in connection to the project's design story (see pg. 14).

## WHAT MAKES A GOOD SUBMISSION?

The submitted projects that receive awards have one thing in common; they convey the design process in a way that answers the what, where, why, and how of the project.

Check out this year's [What Makes a Good Submission?](#) video resource pulled together by members of the Honor Awards Committee to demonstrate how some of the 2022 award winners crafted their project story.

**Get inspired!** Refer to [past galleries](#) for examples of award-winning submissions!

We encourage submitters to use the project narrative, captions, and the inclusion of process work as opportunities to graphically tell a design story.

Submit before the final deadline  
5pm PDT on  
September 27, 2023.

[aiaseattle.  
submittable.com  
/submit](https://aiaseattle.submittable.com/submit)



# Submission Overview



Submit the following components before the final deadline **5pm PDT on September 27, 2023.**

→ [aiaseattle.submittable.com/submit](https://aiaseattle.submittable.com/submit)



## GALLERY IMAGES

\*Anonymous  
Requirements on pg. 10



**Gallery Image**  
1 primary image to represent your project



**Additional Images**  
2 additional images that may be included in a catalog, in the event of an award



## SUBMISSION PACKAGE

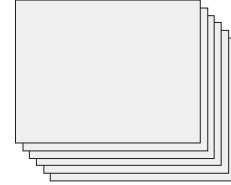
\*Anonymous for jury review  
Requirements on pg. 10



**Project Summary**  
1 page



**Project Story**  
1 page

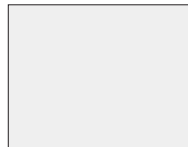


**Graphic Representation**  
13 pages max

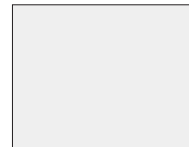


## PUBLICITY PACKAGE

\*For public presentation  
Requirements on pg. 11



**Project Image**  
1 page



**Design Team**  
1 page



**Collaborators**  
1 page



## COMMON APP FOR DESIGN EXCELLENCE

\*Built submissions only, anonymous for jury review  
Requirements on pg. 12



**Excel File**

# Submission Requirements



FORMAT FOR ANONYMOUS\* SUBMISSION FILES • **JPG** 2MB max • **PDF** 20MB max • **8.5 x 11"** • **LANDSCAPE**

## A GALLERY ANONYMOUS\*

A



A

### GALLERY IMAGES

- 3 total
- Single image only, no text

File Name: ProjectNameGallery\_Image#.jpg  
(ex. "TheHouseGallery\_01.jpg")

### \*ANONYMOUS

No mention or view of submitting firm, team or collaborators in any text or project images.

## B SUBMISSION PACKAGE ANONYMOUS FOR JURY REVIEW\*

B



B.1

### PROJECT SUMMARY

- PROJECT NAME
- LOT SIZE (if applicable)
- PROJECT SIZE (if applicable)
- LOCATION (city + state only)
- PRIMARY PROJECT TYPE

File Name: ProjectName\_File#.jpg  
(ex. "TheHouse\_01.jpg")

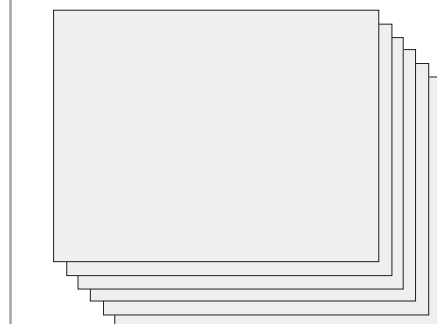


B.2

### PROJECT STORY

- In 500 words or less, start a dialogue with the jury (see pg. 11)

File Name: ProjectName\_File#.jpg  
(ex. "TheHouse\_02.jpg")



B.3

### GRAPHIC REPRESENTATION

- 13 pages max
- Keep captions to a minimum
- You can include DIAGRAMS, PROCESS WORK, PHOTOGRAPHS, SITE PLANS, DETAILS, SECTIONS, SKETCHES, etc.

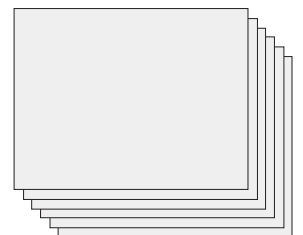
File Name: ProjectName\_File#.jpg  
(ex. "TheHouse\_03.jpg", "TheHouse\_04.jpg", etc.)

B.4

### + PDF VERSION

Convert all Submission Package JPGs (B.1-3) into a single PDF (15 pg max, 20MB max)

File Name: ProjectName.pdf



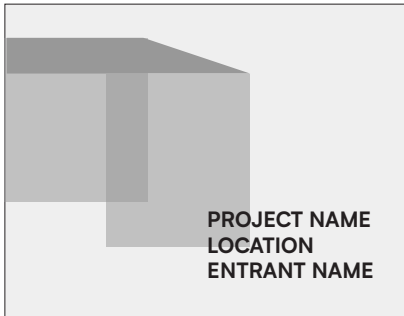
# Publicity Package



FORMAT FOR PUBLICITY FILES **JPG** 2MB max • **8.5X11"** • **LANDSCAPE**

**PUBLICITY PACKAGE**  
FOR PUBLIC PRESENTATION

**C**

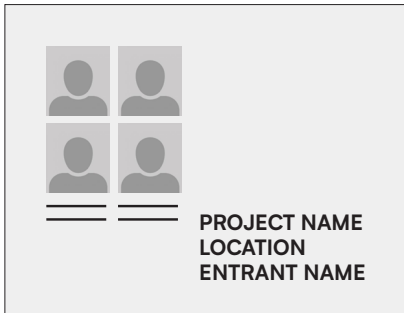


## C.1

### PROJECT IMAGE

- Include Project Name, Location, Entrant Name
- Image

File Name: ProjectNamePublicity\_File#.jpg  
(ex. "TheHousePublicity\_01.jpg")



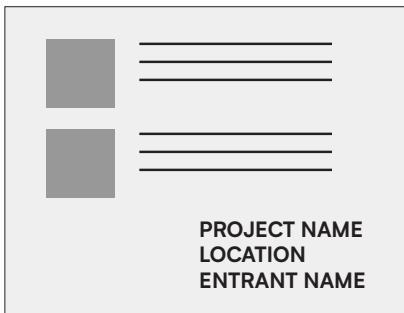
## C.2

### DESIGN TEAM

- Include Project Name, Location, Entrant Name
- Design team credits\*

File Name: ProjectNamePublicity\_File#.jpg  
(ex. "TheHousePublicity\_02.jpg")

\*Please list project information and credits exactly as they should appear in all publicity and (in the event of an award) on the recognition materials. Accuracy is the sole responsibility of the submitter.



## C.3

### COLLABORATORS

- Include Project Name, Location, Entrant Name
- Collaborator credits\*

File Name: ProjectNamePublicity\_File#.jpg  
(ex. "TheHousePublicity\_03.jpg")

# The Common App

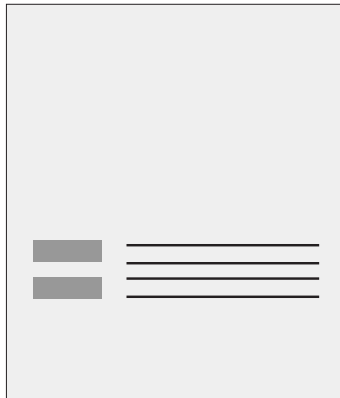
BUILT SUBMISSIONS ONLY  
IN CONSIDERATION FOR THE  
ENERGY IN DESIGN AWARD

Download the updated **2023 Common App for Design Excellence** (format for file .xls)

→ [aiaseattle.org/CommonApp2023](https://aiaseattle.org/CommonApp2023)

THE COMMON APP FOR DESIGN EXCELLENCE  
ANONYMOUS FOR JURY REVIEW\*

D



D.1

## EXCEL FILE

File Name: ProjectName\_CommonApp.xls  
(ex. "TheHouse\_CommonApp.xls")

## \*ANONYMOUS

No mention of submitting firm,  
team or collaborators in any text.

Now in its fourth year, AIA Seattle is implementing an updated [2023 Common App for Design Excellence](#) for use in the Energy in Design Award evaluation. All applicable BUILT submitters are required\* to complete the Common App. To qualify for the Energy in Design Award, the submitted project must meet the 2030 Challenge criteria or better. The Common App raises awareness of the [Framework for Design Excellence](#) and is a revolutionary opportunity for all Built submissions to move toward design that supports climate action. \*Refer to the legend in the Common App for minimum required fields.

*Use the Performance Statement to describe how sustainable design strategies elevate design excellence and the impact of your project. Creative storytelling is encouraged!*

## WANT DIRECT SUPPORT WITH THE COMMON APP FOR DESIGN EXCELLENCE?

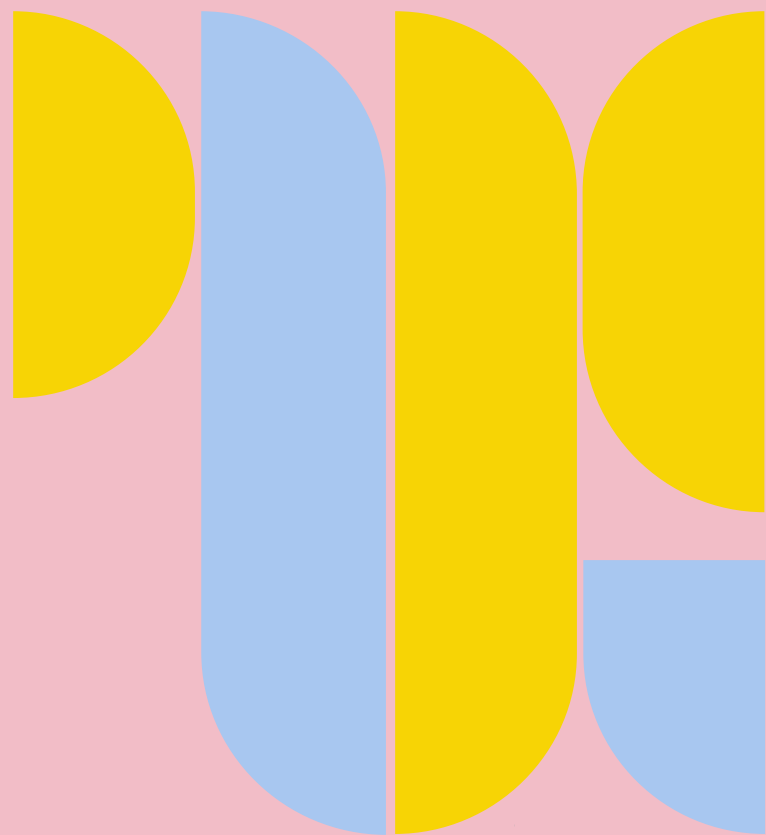
Join the Integrated Design Lab and members of the Honor Awards Committee for **Common App Office Hours** on **September 7, 12–2pm PT**. Additionally, the **Integrated Design Lab** is available by **email until September 26, 5pm PT**. E-mail Teresa Moroseos ([teresafm@uw.edu](mailto:teresafm@uw.edu)) with the subject line "AIA Seattle Common App." Visit [aiaseattle.org/honorawards2023](https://aiaseattle.org/honorawards2023) for more info.

Special thanks to the Integrated Design Lab and sponsor BetterBricks for their partnership on the Energy in Design Award.



# I've Submitted. What's Next?

JUDGING & AWARDS



# JURY PROCESS

## JURY CONSIDERATIONS

In addition to the jury's own criteria, the AIA Seattle community has identified four considerations for their review process:

- **Inspiration** | How does the project manifest its stated intent—in form and function—revealing innovation in both thought and practice?
- **Problem-solving** | How does the project creatively address challenges inherent in its site, budget, program, materials, collaboration, and context? What are the organizing principles informing design?
- **Environmental Sensitivity** | How does the project exhibit serious intent to minimize negative environmental impact and enhance its relationship to the environment?
- **Social Impact** | How does the project enhance the community in which it is situated? How does it help promote a vibrant and equitable community?

Curious about  
this year's jury?  
Stay tuned for the  
announcement in  
early September!

## JURY DELIBERATIONS

Jury Deliberations will occur during Jury Weekend in Seattle, November 3–6, 2023:

- **Friday, November 3** | The jury arrives, having reviewed all submitted projects ahead of time.
- **Saturday, November 4** | The jury deliberates and determines a shortlist of projects. From this shortlist, they will determine which eligible BUILT projects they would like to visit.
  - *Honor Awards Committee will contact Site Visit Contacts on Saturday to coordinate Sunday visits. **Site Visit Contacts must be authorized to organize a hosted site visit.***
  - **SITE VISITS ARE ANONYMOUS. The project design team shall not be present.**
- **Sunday, November 5** | Site visits occur, followed by the jury finalizing their selection of this year's award recipients for all award categories (see pg. 15).
- **Monday, November 6** | The jury will discuss and present their official award selections for the first time on-stage at the Live Event at Town Hall Seattle.

*Awards are the final determination of the jury.*

# Award Categories

The AIA Seattle Honor Awards program recognizes four levels of achievement:

## HONOR AWARD

Represents the highest level of achievement

## MERIT AWARD

Represents exceptional achievement

## HONORABLE MENTION

Represents distinguished achievement

## ENERGY IN DESIGN AWARD

Represents a balance of design achievement and exemplary energy performance

*AIA Seattle dictates no minimum or maximum number of awards given, except for the Energy in Design Award, where only one qualifying BUILT project may be awarded. Awards are the final determination of the jury.*

# Questions?

For technical support with submissions, please e-mail:  
[support@submittable.com](mailto:support@submittable.com)

For general questions about submitting, or about the live event, please e-mail:  
Zoë Guckenheimer, [zoeg@aiaseattle.org](mailto:zoeg@aiaseattle.org) 206-957-1912

For questions about attending the live event, please e-mail:  
Andrea Aguilera, [andreaa@aiaseattle.org](mailto:andreaa@aiaseattle.org) 206-957-1909

For sponsorship inquiries, please e-mail:  
Melissa K Neher, [melissan@aiaseattle.org](mailto:melissan@aiaseattle.org) 206-957-1910

*AIA Seattle support is available during business hours:  
Tuesday–Thursday 10:00 am–5:00 pm.*

*Questions **may not** be directed to or answered by the jurors.*

HON  
OR  
AWA  
RDS



## PHOTO RELEASE

By participating, all entrants grant AIA Seattle a non-exclusive license to post the entries in an online gallery so that the public and press may view all competing entries. In addition, each winner grants to AIA Seattle a license for use of all entries in connection with AIA Seattle Honor Awards, in any media or AIA Seattle sponsored exhibitions of the work, now or hereafter known. AIA Seattle will not be required to pay any additional consideration or seek any additional approval in connection with such use. Submission to this program implies permission from the project owner, and releases AIA Seattle from any responsibility of seeking permissions from owners, photographers, or any project-related stakeholders. Inclusion of photos implies permission from the photographer. Correct attribution is the sole responsibility of the submitter.

