CALL FOR SUBMISSIONS

Stay connected, and start a new conversation about design.

On behalf of the Honor Awards Committee, we hope you are staying well, taking care, and taking action. In the midst of a public health crisis and critical reckonings with systemic racism, we are wary to suggest in any simple terms that design solves problems. And yet, we believe in AIA Seattle’s vision of a culture of design that fosters equitable, resilient, and thriving communities. You play a vital role in showcasing the design leadership in our region, and we encourage you to share your Built, Conceptual, and Research & Innovation work. This year’s live event on November 16 will be virtual, enabling a global reach. Additionally, we are excited to beta-test the new Common App for Design Excellence for use in the Energy in Design Award evaluation, and an opportunity for all Built submissions to move toward design that supports climate action.

If you have never submitted before or your project has not yet been recognized, this is your moment to connect and start a new conversation about design.

– Ming-Lee Yuan, AIA & Kevin Snook, AIA | Co-chairs, Honor Awards Committee

DATES + DEADLINES

- August 3, 2020 — Submissions open
- August 26, 12:00pm — Demystifying the Common App: Info Session + Tutorial Webinar
- September 16, 5:00pm — Early bird submission deadline (prices increase 15% after this)
- September 23, 5:00pm — Final submission deadline
- October 8, 2020 — Submissions posted to the online gallery for public viewing
- November 16, 2020 — Virtual Broadcast: Honor Awards Live Event

EARLY BIRD ENTRY FEES  

<table>
<thead>
<tr>
<th></th>
<th>Firm Network</th>
<th>Individual AIA Member</th>
<th>Non-Member</th>
<th>Emerging Professional*</th>
<th>Student</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUILT</td>
<td>$325</td>
<td>$360</td>
<td>$430</td>
<td>$160</td>
<td>$35</td>
</tr>
<tr>
<td>CONCEPTUAL</td>
<td>$190</td>
<td>$210</td>
<td>$325</td>
<td>$105</td>
<td>$35</td>
</tr>
<tr>
<td>RESEARCH &amp; INNOVATION</td>
<td>$190</td>
<td>$210</td>
<td>$325</td>
<td>$105</td>
<td>$35</td>
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</tbody>
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For scholarship / reduced rate requests, please email ZoeG@aiaseattle.org

*Emerging Professionals are licensed architects or design professionals with less than 10 years of experience. Any work produced for a firm is not eligible for submission at the Emerging Professional price.
The AIA Seattle Honor Awards program seeks submissions in the categories of BUILT, CONCEPTUAL, and RESEARCH & INNOVATION, three categories that encompass and celebrate the forefront of Washington architectural design.

<table>
<thead>
<tr>
<th>CHOOSING A CATEGORY</th>
<th>BUILT</th>
<th>CONCEPTUAL</th>
<th>RESEARCH &amp; INNOVATION</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Submit completed built works</strong> to the BUILT category</td>
<td>Submit <strong>unbuilt works</strong> to the CONCEPTUAL category</td>
<td>Submit <strong>projects, components</strong> or <strong>processes</strong> focused on innovative design strategies, systems and technologies to the RESEARCH &amp; INNOVATION category</td>
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<table>
<thead>
<tr>
<th>PURPOSE + RECOGNITION</th>
<th>BUILT</th>
<th>CONCEPTUAL</th>
<th>RESEARCH &amp; INNOVATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Recognizes a diversity of built project scales, from smaller human-scaled work (i.e. installations) to traditional building-scaled work (i.e. residential or institutional projects) to larger civic-scaled plans (i.e. TOD developments)</td>
<td>Recognizes the unbuilt projects that inspire us, further our understanding of design, and encourage our creative exploration of the built environment</td>
<td>Recognizes forward-thinking advancements in the profession made through innovative and well-researched design solutions.</td>
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<table>
<thead>
<tr>
<th>EXAMPLES</th>
<th>BUILT</th>
<th>CONCEPTUAL</th>
<th>RESEARCH &amp; INNOVATION</th>
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<tbody>
<tr>
<td>Include, but aren’t limited to:</td>
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<tr>
<td>• Details</td>
<td>• Competition Entries</td>
<td>• Research &amp; Development</td>
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<tr>
<td>• Furniture</td>
<td>• Student or Thesis Work</td>
<td>• Technologies</td>
<td></td>
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<tr>
<td>• Installations</td>
<td>• Unbuilt Projects</td>
<td>• Fabrication</td>
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<tr>
<td>• Unenclosed Structures</td>
<td></td>
<td>• Building Components or Systems</td>
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<tr>
<td>• Residential</td>
<td></td>
<td>• Sustainable Strategies</td>
<td></td>
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<tr>
<td>• Institutional</td>
<td></td>
<td>• Resiliency</td>
<td></td>
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<tr>
<td>• Commercial</td>
<td></td>
<td>• Construction Details</td>
<td></td>
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<tr>
<td>• Civic</td>
<td>• Civic Improvements</td>
<td>• Design Process</td>
<td></td>
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<tr>
<td>• Master Plans/Campus Plans</td>
<td>• Redevelopment</td>
<td>• Community Impact / Social Innovations</td>
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<tr>
<td>• Urban District Plans</td>
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<td>• Research-focused Student or Thesis Work</td>
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<tr>
<td>• Transit Oriented Development Districts</td>
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<tr>
<td>• Civic Improvements</td>
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## ELIGIBILITY

<table>
<thead>
<tr>
<th>PROJECT ELIGIBILITY</th>
<th>BUILT</th>
<th>CONCEPTUAL</th>
<th>RESEARCH &amp; INNOVATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Eligible if <strong>completed after November 2015</strong></td>
<td>Eligible if <strong>initiated after November 2015</strong></td>
<td>Eligible if <strong>completed or initiated after November 2015</strong></td>
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</table>

<table>
<thead>
<tr>
<th>SUBMITTER ELIGIBILITY</th>
<th>BUILT</th>
<th>CONCEPTUAL</th>
<th>RESEARCH &amp; INNOVATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Professional license is required by <strong>at least one person on</strong> the design team</td>
<td>Professional license is <strong>not required</strong></td>
<td>Professional license is <strong>not required</strong></td>
<td></td>
</tr>
</tbody>
</table>

Registered architects practicing in Washington are eligible regardless of the project’s location. Out of state architects and their offices are also eligible, provided that their submitted projects are located within the State of Washington. If the design team includes more than one office of practice, any member of the project team may submit the joint project. All members of the design team must be acknowledged in the entry and should be aware of the submission.

<table>
<thead>
<tr>
<th>AWARD ELIGIBILITY</th>
<th>BUILT</th>
<th>CONCEPTUAL</th>
<th>RESEARCH &amp; INNOVATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Eligible for <strong>Honor, Merit, Honorable Mention, and Energy in Design</strong> Awards</td>
<td>Eligible for <strong>Merit and Honorable Mention</strong> Awards</td>
<td>Eligible for <strong>Merit and Honorable Mention</strong> Awards</td>
<td></td>
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</tbody>
</table>

Firms are encouraged to re-enter projects previously submitted if they did not win an award. Projects that have received an AIA Seattle award are not eligible for another award. Any project that credits a juror or a juror’s firm as architect, associate architect, consultant, or client is ineligible and will be disqualified if submitted.
Submit the following components before **5:00pm PDT on September 23, 2020**

[aiaseattle.submittable.com/submit](http://aiaseattle.submittable.com/submit)

**A**

**GALLERY IMAGES**

*Anonymous for jury review

Requirements on pg. 6

1. primary image to represent your project

2. 2 additional images in the event of an award, these may be included in the digital awards catalog

**B**

**SUBMISSION PACKAGE**

*Anonymous for jury review

Requirements on pg. 6

1. 1

2. 2

3-15 (MAX.)

**C**

**PUBLICITY PACKAGE**

*For public presentation

Requirements on pg. 7

1. 1

2. 2

3. 3

**D**

**COMMON APP FOR DESIGN EXCELLENCE**

*Built only

Requirements on pg. 8

1. 1
SUBMISSION REQUIREMENTS

A  GALLERY IMAGES
+ Image only, no text
*File Name: ProjectNameGallery.jpg
(ex. “TheHouseGallery.jpg”)

B. 1 PROJECT SUMMARY
+ PROJECT NAME
+ LOT SIZE (if applicable)
+ BUILDING SCALE (if applicable)
+ LOCATION (city + state only)
+ PRIMARY PROJECT TYPE
*File Name: ProjectName_File#.jpg
(ex. “TheHouse_01.jpg”)

B. 2 PROJECT STORY
+ In 500 words or less, start a dialogue with the jury (see pg. 9) What are the concepts that drove your design?
*File Name: ProjectName_File#.jpg
(ex. “TheHouse_02.jpg”)

B. 3 GRAPHIC REPRESENTATION
+ 13 pages max
+ Keep captions to a minimum
+ You can include DIAGRAMS, PROCESS WORK, PHOTOGRAPHS, SITE PLANS, DETAILS, SECTIONS, SKETCHES, etc.
*File Name: ProjectName_File#.jpg
(ex. “TheHouse_03.jpg”, “TheHouse_04.jpg”, etc.)

*ANONYMOUS = no mention or view of submitting firm, team or collaborators in any text or project images.

+ PDF VERSION
Convert all Submission Package JPGs (B.1-3) into a single PDF
(15 pg max, 20MB max)
*File Name: ProjectName.pdf

*ANONYMOUS FOR JURY REVIEW

GALLERY ANONYMOUS

SUBMISSION PACKAGE ANONYMOUS FOR JURY REVIEW

FORMAT FOR ANONYMOUS* SUBMISSION FILES  JPG 2MB max • PDF 20MB max • 8.5 x 11” • LANDSCAPE
FORMAT FOR PUBLICITY FILES  JPG 2MB max • 8.5X11” • LANDSCAPE

C. 1
+ Include Project Name, Location, Entrant Name
+ Image

*File Name: ProjectNamePublicity_File#.jpg
(ex. “TheHousePublicity_01.jpg”)

C. 2
+ Include Project Name, Location, Entrant Name
+ Design team credits*

*File Name: ProjectNamePublicity_File#.jpg
(ex. “TheHousePublicity_02.jpg”)

*Please list project information and credits exactly as they should appear in all publicity and (in the event of an award) on the recognition materials. Accuracy is the sole responsibility of the submitter.

C. 3
+ Include Project Name, Location, Entrant Name
+ Collaborator credits*

*File Name: ProjectNamePublicity_File#.jpg
(ex. “TheHousePublicity_03.jpg”)

*Please list project information and credits exactly as they should appear in all publicity and (in the event of an award) on the recognition materials. Accuracy is the sole responsibility of the submitter.
Download the Common App at aiaseattle.org/honorawards2020
Format for file .xls

1 Excel file

File Name: ProjectName_CommonApp.xls

This year, AIA Seattle is beta-testing the new Common App for Design Excellence for use in the Energy in Design Award evaluation, and we ask that all applicable submitters do their best to complete the full form. This tool is a natural evolution of the Energy in Design Calculator—you’ll notice that section is color-coded green within the form—and an exciting opportunity for all Built submissions to move toward design that supports climate action.

Questions about the Common App for Design Excellence?

Attend an interactive webinar tutorial led by Corey Squire and the Integrated Design Lab on August 26, 12:00pm PT (or view recording at a later date). Visit aiaseattle.org/honorawards2020 to RSVP and for more information.
The AIA Seattle Honor Awards program recognizes four levels of achievement:

**HONOR AWARD**
Represents the highest level of achievement

**MERIT AWARD**
Represents exceptional achievement

**HONORABLE MENTION**
Represents distinguished achievement

**ENERGY IN DESIGN AWARD**
Represents a balance of design achievement and exemplary energy performance

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**START A NEW CONVERSATION**

Every year, jurors praise submissions that reveal the story behind the marketing images. What concepts and considerations drove the design? What were the challenges and opportunities along the way? How did the design team arrive at the solution? We encourage submitters to use the project narrative, captions, and inclusion of process work as opportunities to tell a design story. Submit to start a dialogue.

In addition to the jury’s own criteria, the AIA Seattle community has identified four considerations for the submission review process: Inspiration, Problem-solving, Environmental Sensitivity, and Social Impact.

By introducing the Common App into this year’s submission process, we are also raising awareness of the framework’s Top Ten Considerations for Design Excellence.

Refer to past galleries for examples of award-winning submissions. Awards are the final determination of the jury.

Visit aiaseattle.org/honorawards2020 for more information.
By participating, all entrants grant AIA Seattle a non-exclusive license to post the entries in an online gallery so that the public and press may view all competing entries. In addition, each winner grants to AIA Seattle a license for use of all entries in connection with AIA Seattle Honor Awards, in any media now or hereafter known, including but not limited to: publication in newspapers and magazines and AIA Seattle sponsored exhibitions of the work (including the online gallery). AIA Seattle will not be required to pay any additional consideration or seek any additional approval in connection with such use. Submission to this program implies permission from the project owner, and releases AIA Seattle from any responsibility of seeking permissions from owners, photographers, or any project-related stakeholders. Inclusion of photos implies permission from the photographer. Correct attribution is the sole responsibility of the submitter.

QUESTIONS?

For technical support with submissions, please e-mail support@submittable.com.

For general questions about submitting, please e-mail: Cassie Blair, cassieb@aiaseattle.org 206.448.4938 x101.

For general questions about the virtual live event, please e-mail: Zoë Guckenheimer, zoeg@aiaseattle.org 206.448.4938 x104

For sponsorship inquiries, please e-mail: Kristen Lound, kristeni@aiaseattle.org, 206.448.4938 x103.

AIA Seattle support is available during business hours:
Tuesday-Friday 10:00 am-5:00 pm.

Questions may not be directed to or answered by the jurors.